

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>November 13, 2007</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Marla Wolkowitz, President
Stewart Bubar, M.S., Vice President
Dana Russell, D.D.S., Clerk
Jessica Beagles-Roos, Ph.D., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Diane Fiello, Ed.D.
Patricia Jaffe, M.S.

Call to Order

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with four Board members in attendance. Middle School student, Edna Vogel-Amezcuca, led the Pledge of Allegiance.

Report from Closed Session

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing**7.1 Certification of Instructional Materials Funding Realignment Program (IMFRP)**

Mrs. Wolkowitz opened the Public Hearing at 7:06 p.m. With no comments from audience members, Mrs. Wolkowitz closed the Public Hearing at 7:07 p.m.

8. Adoption of Agenda

It was moved by Mr. Bubar and seconded by Dr. Russell to adopt the agenda of November 13, 2007 as presented. The motion was unanimously approved.

9. Consent Agenda

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Beagles-Roos requested that item 9.1 be withdrawn.

It was moved by Dr. Russell and seconded by Mr. Bubar to approve Consent Agenda Items 9.2 – 9.6 as presented. The motion was unanimously approved.

9.2 Purchase Orders

9.3 Acceptance of Gifts - Donations

9.4 Certificated Personnel Reports No. 8

9.5 Classified Personnel Reports No. 8

9.6 Disposal of Surplus Property

9.1 Minutes of Regular Meeting – October 23, 2007 and Special Meeting – October 30, 2007

Dr. Beagles-Roos withdrew this item to confirm that the Minutes of October 30, 2007 had been amended to include the last Action Item number 8.5.

It was moved by Dr. Beagles-Roos and seconded by Dr. Russell to approve the Minutes of Regular Meeting – October 23, 2007 as presented, and Special Meeting – October 30, 2007 as amended. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 Culver City Education Foundation Update – High School Library Project

Patty Krause, Development Coordinator for the Culver City Education Foundation, provided an update on the High School Library Project. Ms. Krause also gave acknowledgement to everyone that has donated for the project thus far.

Mrs. Wolkowitz made an announcement that the meeting would be adjourned in memory of Kay Lyou.

10.2 Spotlight on Education - La Ballona Elementary School

Dr. Fiello introduced Christine Collins, Principal of La Ballona Elementary. Ms. Collins presented information on the Lesson Study Professional Development Program that she has established at La Ballona. Ms. Collins responded to questions from the audience and Board members.

Board members thanked the Ms. Collins for her presentation and for the work that she is doing with the staff.

10.3 “School News” Presentation – Geoff Maleman and Kay Coop

Geoff Maleman of Maleman Ink., and Kay Coop, publisher of “School News”, presented information on the publication, and explained the advantages of the District using the publication to get information into the community. Ms. Coop responded to questions from audience members and Board members. Board members thanked the presenters.

11. Public Recognition**11.1 Student Representatives' Reports****Middle School Student Representative**

Edna Vogel-Amezcu, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Halloween Dance; Winter Dance; and the upcoming Pie Eating Contest.

Culver Park Student Representative

Minilli Eustacio, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the Best Costume Contest results; an announcement on the need for volunteers to feed the homeless for Thanksgiving; free flu vaccinations; and a crash survivor that gave a speech at their school.

Culver City High School Student Representative/Student Board Member

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including preparations for the Winter Dance; Club Luau; and the publication of the student newspaper.

11.2 Superintendent’s Report

Dr. Coté reported on the evaluations being done for the Principals, Directors and Assistant Superintendents; the California Distinguished School applications; an update on the Fineshriber Foundation’s funding for the science lab at El Rincon Elementary; her application submission for the Rotary Club; and a speech to be given at the Lion’s Club.

11.3 Assistant Superintendent’s Reports

Dr. Fiello reported on the completion of the WestEd training and gave an update on the next step in the process for training.

Dr. Fiello thanked Mrs. Jaffe for her assistance in locating substitutes for the teachers during the training; and thanked the Board for the confidence and support of the project.

Mr. El Fattal gave an update on funding and recent legislative issues affecting education.

11.4 Members of the Audience

Members of the audience spoke about:

- The District’s restrictive visitation policy for Special Education students
- Union and negotiation updates
- Class size in the Special Education classes

11.4 Members of the Board

Board Members spoke about:

- The passing of Kay Lyou and her contributions to the District
- The upcoming annual meeting for the Culver City Youth Health Center
- AVPA performance and fundraiser scheduled in December

- Special Ed class size
- A request was made to find out how many students are leaving the Middle School to attend private school
- Disappointment was expressed about the low turn out of voters for the election
- A request was made that Board members accept nominations for the CSBA Delegate Assembly
- A request was made for additional information pertaining to security issues at the Adult School
- A request was made for additional information on getting the Adult School accreditation
- A memo was received regarding Miss Culver City. A Board member was not in favor of the proposal.
- Legislative issues regarding education

Board Members

recognized the newly elected Board members by extending congratulations, and thanked others that ran for the position for their interest and dedication to the District. A Board member thanked Dr. Fiello for her follow up with the Culver City Youth Health Center.

12. Information Items

12.1 Status Report on District Enrollment

Mr. El Fattal presented enrollment information to the Board. Mr. Alan Elmont spoke about the latest enrollment numbers. Further discussion ensued.

13. Recess

The Board recessed at 8:40 p.m. and reconvened at 8:50 p.m.

12.2 Assessment and Accountability Report

Micheal Marsh, Teacher on Special Assignment, presented a report on assessment and accountability. The presentation included reports on Standardized Testing and Reporting, the California High School Exit Exam, the Adequate Yearly Progress, and the Academic Performance Index.

Mr. Marsh responded to questions from audience members and Board members. The Board thanked Mr. Marsh for his detailed presentation.

14. Action Items **Superintendent's Items**

14.1 Approval is Recommended to Authorize Publication of "School News" Covering the Culver City Unified School District

Dr. Coté responded to questions from Board members regarding cost and distribution. It was moved by Mr. Bubar and seconded by Dr. Russell that the Board approve Kay Coop of "School News" to do a quarterly publication covering Culver City Unified School District as presented. The motion was approved with a vote of 4 – Ayes and 0 - Nays.

Education Services Items

14.2

Approval is Recommended for the Nonpublic School Renewal Agreements for Elliott Institute, Help Group and Kayne Eras Center

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the nonpublic school renewal agreements for Elliott Institute, Help Group and Kayne Eras Center as presented. The motion was approved with a vote of 4 – Ayes and 0 - Nays.

14.3

Approval is Recommended for the Nonpublic Agency Renewal Agreements for Alicia Elliott, EDD, Speech Pathology Inc., Inclusive Education & Community Partnership and Therapy West

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the nonpublic renewal agreements for Alicia Elliott, EDD, Speech Pathology, Inc., Inclusive Education & Community Partnership and Therapy West as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.4 Approval is Recommended for the Additions to Existing Nonpublic School Agreements for Poseidon School and Westview School

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board approve the additions to existing nonpublic school agreements for Poseidon School and Westview School as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.5**Approval is Recommended for the Additions to Existing Nonpublic Agency Agreements for Holding Hands Pediatric Network and Kelter Center**

It was moved by Dr. Beagles-Roos and seconded by Dr. Russell that the Board approve the additions to existing nonpublic agency agreement for Holding Hands Pediatric Network and Kelter Center as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.6**Approval is Recommended for the Out-of-State Conference for Culver City High School Teachers Margaret Simons and Rachel Rubin-Green to attend National Association of Biology Teachers 2007 Annual Meeting in Atlanta, Georgia, November 28-December 1, 2007**

A Board member requested that the Board receive follow up information after the conference. It was moved by Dr. Beagles-Roos and seconded by Dr. Russell that the Board approve the proposed conference in Atlanta, Georgia, November 28 to December 1, 2007 for Margaret Simons and Rachel Rubin-Green as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.7 Approval is Recommended for the SIAC High School Overnight Field Trip to Zaca Lake, CA, January 8-10, 2008

It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar to approve the SIAC High School overnight field trip to Zaca Lake, California, January 8-10, 2008.

Discussion ensued regarding the days that the students would be out of their classes, and if alternative dates had been discussed.

It was moved by Mr. Bubar and seconded by Mrs. Wolkowitz to table the motion until additional information is received. The motion to table was approved with a vote of 4 – Ayes and 0 Nays.

14.8**Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program**

It was moved by Mr. Bubar and seconded by Dr. Russell to approve the Certification for Instructional Materials Funding Realignment Program as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.9 Approval is Recommended for the Expulsion of Pupil Services Case #03-07

It was moved by Mr. Bubar and seconded by Dr. Russell to approve the expulsion of Pupil Services Case #03-07 as presented and that the student be placed in County Community Day School or another school determined by his parents, at parental expense and that the student complete the required rehabilitation plan. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Business Items**14.10 Approval is Recommended for the Authorization to Transfer Funds into the General Fund**

It was moved by Dr. Russell and seconded by Dr. Beagles-Roos to approve the transfer of funds into the General Fund for the 2007-2008 fiscal year as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.11**Approval is Recommended for New Exhibits 1330(g) and 1330(h) – Community Relations, Use of School Facilities**

Mr. Daryl Cherness requested clarification on when the public will be able to use the tennis courts. Mr. El Fattal responded. Further discussion ensued.

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve New Exhibits 1330(g) and 1330(h) – Community Relations, Use of School Facilities as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Personnel Items

14.12 Adoption of Administrative Job Description – Assistant Principal on Special Assignment

Dr. Coté responded to additional questions from the Board regarding the job description. It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar that the Board adopt the Administrative Job Description – Assistant Principal on Special Assignment as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

15. Board Business

15.1 California School Boards Delegate Assembly Nominations

Board members discussed whether any of the Board members would accept a nomination for the CSBA Delegate Assembly.

They also discussed what the positive impact is on the District to have a member of the Board participate and what the commitments entail. The Board requested that this item return as an Action Item on November 27, 2007.

16. Public Recognition – Continued

16.1 Members of the Audience

There were no comments from audience members

16.2 Members of the Board

Board members spoke about:

- The State-wide election results
- Events for retiring Board members
- The science art lab at El Rincon and having a discussion about the elementary schools becoming “focus” schools
- Members of the audience making false comments or statements at Board meetings

Adjournment

There being no further business, it was moved by Dr. Russell, seconded by Mr. Bubar and unanimously approved to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 10:20 p.m. in memory of Kay Lyou.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary